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NATF968841-001 Director of Equine Facilities/Programs/Divisions

This position would require the volunteer/independent contractor to possess a degree or certificate in the areas of Equine Assisted Therapies disciplines. Individual must also be knowledgeable in the care of horses, including but not limited to, grooming, feeding and exercising. Veterinary degree is not required, but would be a valuable plus. Ideal candidate would possess the skills, knowledge and experience in the development and the implementation of Equine Therapy Programs and would also possess the ability to oversee the running of the Equestrian Center and its functions as well as possess the ability to oversee the equine divisions of the organization. Relocate to facility location in Marshall, Texas, necessary, with the option of residing onsite. FBI background check required.

NATF968841-002 Antique Firearms Appraiser

This position would require the contractor to be certified and knowledgeable in the areas of antique firearms appraisal and ID, as well as knowledge in American Civil War history and memorabilia. This position would also require the contractor to be bonded or bondable. A secure facility to house and work the items being appraised or researched will be provided at the NATF National Headquarters. FBI background check required.

NATF968841-003 Antiques Restoration Specialist

This position would require the contractor to be knowledgeable in the restoration and preservation processes of antiques. Certification for this position is required. FBI background check required.

NATF968841-004 Antiquities Recovery Specialist

This position would require the contractor to be knowledgeable in the recovery and preservation processes of historical, genealogical, familial, national or international antiquities. Certification for this position is required. FBI background check required.

NATF968841-005 Fine Art Restoration/Appraisal Specialist

This position would require the contractor to be IFAR certified or equivalent as well as knowledgeable in the areas of fine art appraisals as well as restoration and preservation methods. Knowledge in the areas of cultural art and historical art would also be required. This position would also require the contractor to be bonded or bondable. A secure facility to house and work the items being appraised, researched, restored or preserved provided at the NATF facility. FBI background check required.

NATF968841-006 Artifact/Relic Recovery Specialist

This position would require knowledge in the proper processes of artifact and relic recovery and preservation methods. This position would also require the contractor to travel to and visit archeological sites or excavations, historical sites or monuments, private or government owned property sites. These locations will NOT include gravesites, mausoleums, cemeteries, tribal, or any other type of burial grounds. Contact with property owners, government, law enforcement or museum officials would be necessary. Certification in this field is required for this position. FBI background check required.

NATF968841-007 Cache/Trove Recovery Specialist

This position would require knowledge in ground scanning or metal detecting equipment such as Ground Penetrating Radar units, handheld metal detectors, probes, and digital imaging devices as well as a knowledge of mapping media such as aerial maps, satellite images, lidar images, antique or historic maps and modern geophysical maps and roadmaps. Knowledge of recovery protocol and methodology is also required. Contact with private or government property owners may be required in certain cases. Certification for this position is not required, but may be helpful. FBI background check required.

NATF968841-008 Gemologist/Antique Jewelry Appraisal Specialist

This position would require the contractor to be certified and bonded or bondable. This position would also require the contractor to be knowledgeable in antique stone cuts and jewelry designs of all genres, eras and nationalities. A secure facility to store and work the items being appraised and researched would be provided at the NATF National Headquarters. FBI background check required.

NATF968841-009 Historical Renovation Specialist/Consultant

This position would require the contractor to be specialized and knowledgeable in historical renovation processes for historic homes, home sites, buildings and properties as well as monuments and memorials. Certification is required for this position and must be verifiable through the State of Texas or state where project is located. FBI background check required.

NATF968841-010 Historical Research Specialist

This position would require knowledge in historical research activities and techniques as well as internet search engine experience. This position would also require the contractor to visit archival depositories, libraries, book stores, antique and rare book sellers or stores, as well as estate sales or auctions. Expense account provided for purchases of research items (Historical books, manuscripts, diaries, antique maps, etc;) Certification for this position is not required, but may be helpful. FBI background check required.

NATF968841-011 Numismatic Specialist

This position would require the contractor to be certified in all genres of numismatics and be bonded or bondable. A secure facility to store and work the items being appraised and researched will be provided at the NATF National Headquarters. FBI background check required.

NATF968841-012 Theft/Loss Recovery Specialist

This position would involve the search and recovery efforts of reported lost or stolen fine art, artifacts, relics, genealogical heirlooms and familial memorabilia that may or may not be listed on the FBI's National Stolen Art File Database or private listing sites. This position would require the contractor to be familiar with the internet to view reported item's listings databases as well as have FBI databases access (FBI database access will be provided after an FBI inquiry). It would involve the visiting of thrift stores, resale shops, pawn shops, garage sales, on-line ads, art stores, private museums or collections, high-end hotels, antique shops, markets and stores as well as having a contact relationship with the individual or organization that has suffered the theft or loss. Expense account will be provided for purchasing abilities of reported lost items. Listed or reported stolen items discoveries would be dealt with through legal avenues. Specialized certification is not required for this position, but it does present the option of being or becoming a commissioned law enforcement or commissioned state registered peace officer, but this option is not required. Having or being able to obtain a concealed weapons permit would be helpful, but it is not required, although one of the three options is highly recommended. FBI Background check is required.

NATF968841-013 PHP Development Specialist

This position would require the volunteer/independent contractor to be degreed or certified in the areas of PHP development and implementation. 3+ years of experience is required in Database Management Systems, creation of Javascript/AJAX/XML as well as UNIX or Apache Software. Ideal candidate would possess ability to work with minimal supervision. FBI Background check is required.

NATF968841-014 Public Relations Assistant

The PR assistant is an entry level public relations position that works closely with account coordinators and account managers to fulfill client needs. The PR assistant will work with the public relations team to ensure smooth running of the division in daily tasks and as it relates to the entire agency.

The ideal candidate will have some experience or knowledge in the area of public relations. The ideal candidate should have strong writing, and organizational skills, be willing to adjust to a variety of client temperaments and personalities and be willing to go above and beyond the call of duty in order to assist in the completion of a project accurately and on time.

Duties would include, but not be limited to:

- Assist in maintenance and creation of data storage and retrieval systems
- data management
- maintenance of confidential files
- assembly and distribution of division agenda outlines
- general administrative duties (faxing, filing, copying, phone calls)

This person will assist in the coordination of specific projects and assignments supervised by account managers division directors and coordinators.

The position is "temporary" for three months. At this time the PR assistant and supervisors will mutually evaluate the PR assistants job performance and consult with the Chief Director of Operations to determine his/her future with the agency. FBI Background check is required.